

Dear Parents and Guardians:

It has been nine months since the halls of MRH have experienced the joys of in-person learning but we anticipate that time will come at some point. As of now, we are planning for high school students to return on Jan. 25, 2021. Of course, we do not have final approval for this but want to be prepared for our eventual return date in our hybrid, Tier 2 model. Thanks to our incredible students, staff, and families for their hard work to get us to this point. We appreciate everyone!

TIER 2-Hybrid Cohort Model Return

What does our Tier 2 plan mean for your family?

The blended Tier 2 plan simply means we'd have 2 evenly balanced cohorts of students based on last name (**A-L and M-Z**) attend school 4 days a week, for half the day, with the same Wednesday support day in the middle of the week. The plan attempts to maintain consistency with the distant learning Tier 3 plan in that it breaks the week into A (Mon-Tues) and B (Thurs-Fri) chunks with an intervention day in the middle (Wed.)

MRH MS/HS In-person ‘Return to Learn’ Schedule- January 25, 2021

AM BLUE Times	Monday	Tuesday	Wednesday	Thursday	Friday
	A; Last names A-L	A; Last names A-L	“I” intervention /office hour support day	B; Last names A-L	B: Last names A-L
8:20-9:00	1A	1A		1B	1B
9:05-9:45	2A	2A		2B	2B
9:50-10:30	3A	3A		3B	3B
10:35-11:15	4A	4A		4B	4B
GRAB N’ GO LUNCH/Next day’s breakfast					
PM WHITE TIMES	A: Last names M-Z	A: Last names M-Z	“I” intervention /office hour support day	B: Last names M-Z	B: Last names M-Z
12:20-1:00	1A	1A		1B	1B
1:05-1:45	2A	2A		2B	2B
1:50-2:30	3A	3A		3B	3B
2:35-3:15	4A	4A		4B	4B
GRAB N’ GO Lunch/next day’s breakfast					

Classroom Environment

Architects have evaluated every learning space at the high school to give us ideas on how we can maximize our areas. We have purchased plexi barriers where needed, ordered updated furniture, and provided maximum space in each area based on their recommendations. In addition, the district has secured disinfectant wipes and hand sanitizer for every classroom. Students will be asked to disinfect their personal learning space upon entering the classroom and again prior to leaving. Students will sit in the same seat each hour to limit multiple exposures and seating charts will be used in each class and in the cafe. Teachers will be monitoring halls with each passing period. Lockers will not be used and students will be expected to leave school immediately when the day ends.

Hallways-Students will have a brief passing period in which to go directly to the next class. *Stay to the right and keep it moving* is our motto. No need to stop at lockers as they will not be used.

Signage - We have redesigned movement protocols within our buildings to minimize congestion, including but not limited to designating one-way direction stairwells, floor markers that show six feet in distance where lines may develop, and other protocols on entrance and departure from our buildings. We have signs placed throughout the high school and middle school to remind students to wear a mask, wash their hands and maintain our physical distancing guidelines of six feet apart.

Contact tracing - To better assist in contact tracing, students will have assigned seating in classrooms each hour considering social distancing norms. We have 9 staff members in our school who have completed training on contact tracing through John Hopkins University.

Breakfast - Will not be served at school. Students will be offered a sack lunch with the following day's breakfast at the end of each day as they exit the building.

Lunch - No lunch will be served at MRH HS. We will offer a grab n go snack prior to dismissal with the following day's breakfast included.

Dismissal/Arrivals - Buses will stagger arrivals. Students will enter the school through one of 3 entries, the cafeteria red door, gym lobby or the band door. The school WILL NOT BE OPEN until 10 minutes prior to the start of classes each day to avoid student congregation in close unsupervised quarters. The school will be closed 5 minutes after classes end each day and hallways will be cleared.

Masks & social distancing - All students and staff will be required to **properly** wear a mask at all times. Failure to comply will result in a student being dismissed for the safety of others.

Riding the bus - All students are required to wear masks while riding the bus. Bus numbers will be limited to 23 riders per bus. Students will be assigned seats with no more than one to a seat

Students in the same family will be assigned seats next to each other. Buses will be disinfected after every unloading.

Cleaning - We have purchased electrostatic sprayers that are CDC approved. Custodians will sanitize school building on a nightly basis and mid day basis. Cleaning and disinfection will include all high touch surfaces. Students will be provided with cleaning wipes to clean their classroom areas (i.e. desk/chair) upon arrival and again to clean the area upon their departure.

Hand Sanitizing dispensers - We have purchased several dispensers and installed them throughout the building especially in high traffic areas. Each classroom will have dispenser, wipes and gloves (optional)

Technology is helping us be safe- We have purchased an online program (*e-hall pass*) that will require students to use their Chromebook to fill out a digital pass. The system will automatically limit the number of students at specific drinking fountains, restrooms, nurses office etc. This program will allow us to be proactive with the number of students in specific areas and also assist us in contact tracing if needed.

Restrooms - To minimize the number of students in the restroom at one time, we will use e-hall pass to monitor bathroom passes to limit bathroom crowds. We will allow 2 students at a time in the bathroom at all times. The restrooms will be cleaned multiple times each day. If all bathroom stalls are full, students should exit the bathroom and stand in line on designated waiting spots marked on the floor.

Water fountains - No drinking fountains will be in use. Drinking fountains have been converted into bottle fillers. Students **must** bring their own water bottles to school to stay hydrated.

Lockers

Hallway lockers will not be available for student use so students will carry all of their belongings with them during the day. Locker rooms will not be available for student use.

Parent/visitors - **We do not recommend visitors come to school unless for an urgent matter.** *Any visitor must be pre-approved prior to coming to campus.* All visitors must wear a mask and adhere to our current social distancing guidelines.

School Nurse - Students with COVID-19 symptoms will be sent to a health isolation room. An Isolation Room is a place where a student with suspected COVID-19 symptoms can be safely isolated in the building and where they can be seen by a healthcare professional and/or picked up by a guardian. A parent/guardian will be required to pick up their child *immediately* and ask to confer to their family health care provider. Parents/guardians will be asked to remain outside the school building and contact the school upon arrival to be reunited with their child. STUDENTS OR STAFF DEMONSTRATING ANY COVID-RELATED SYMPTOMS SHOULD STAY HOME AND NOT ATTEND SCHOOL.

Field trips/school outings- Until further notice, there will be no off-campus field trips.

Family Events - All activities will continue to be held virtually in order to limit the number of outside visitors inside the school buildings. This will include our parent/teacher conferences and other community/school gathering events.

IEP/504 meetings - Meetings with parents/guardians of students with an IEP or 504 plan will continue to be held virtually to limit visitors in the school.

Staff meetings-all meetings will continue to be held on zoom

What we need families to do:

1. All families must review the [COVID-19 symptom list](#) each day. *If your child exhibits any of the following symptoms, please keep them home and notify your child's school office: Fever of 100 or more/chills; cough; shortness of breath or difficulty breathing; fatigue; muscle or body aches; headache; new loss of taste or smell; sore throat; congestion or runny nose; nausea or vomiting; and diarrhea.*
2. If your child has been tested for COVID-19 but has not received a test result yet or has been asked by their doctor or county health department to isolate or quarantine at home, **please keep them home from school** and contact your child's school office.
3. If a student or staff member has been knowingly in close or proximate contact in the past 14 days with anyone who has tested positive for COVID-19 or who has or had symptoms, we ask that you stay home and get a Covid test prior to returning to school.
4. Any student/staff member who has tested positive for COVID-19 in the past 10 days we ask to please stay home until a negative Covid-19 test is taken.

Returning to school after showing symptoms

Any individual showing signs of COVID-19 can only return to school when all of the following conditions are met:

- Receive a positive COVID-19 test AND
- Isolated for 10 days AND
- Presents clearance from a healthcare provider AND
- The individual has been symptom free for 24 hours without the use of medication.

OR

- Received a negative COVID-19 test AND
- Presents clearance from a healthcare provider AND
- The individual has been symptom free for 24 hours without the use of medication.

OR

- Never got a COVID-19 test AND
- At least 10 days since symptoms started AND
- Presents clearance from a healthcare provider AND
- The individual has been symptom free for 24 hours without the use of medication.

Returning to School After COVID-19 Exposure

Individuals exposed to COVID-19 must be quarantined in order to stop the spread of the virus; this includes both students and staff members who test positive for COVID-19 and those who are considered close contacts of a positive case. Anyone with a positive COVID-19 test (staff, teacher, student) must isolate for a minimum of 10 days and cannot return to school/work until the following criteria are met:

- Presents clearance from a healthcare provider evaluation AND
- The individual has been symptom-free for 24 hours without the use of medication.

Communication on COVID-19 cases

MRH will communicate with families and staff regarding positive COVID-19 cases in the district only if they are personally impacted or determined to be at risk as per CDC guidelines. Federal privacy laws protect student and staff confidentiality; therefore personally identifiable information on any individuals testing positive or being asked to isolate or quarantine will not be shared.

Student expectations

Students will bring their own supplies and refrain from sharing supplies during class or between sanitizing. Students will be taught and reminded frequently to use hand sanitizer or wash their hands and practice physical distancing strategies throughout the day. Hand sanitizer stations have been added at building entrances, in classrooms and throughout the building.

As a reminder, I am also sharing our tier 1-fully in person, and tier 3 plans-fully virtual below (some if it is redundant information from the aforementioned tier 2 description):

Tier 1 Response

This is our regular school day, with normal interactions. All students in school following regular schedules with universal precautions in place. This is optimal for learning. During Tier 1 learning, parents may choose a remote learning option where students can attend class virtually. A signed agreement would be needed. At the end of the semester, the student will have the opportunity to move to on-campus learning or vice versa.

Regular Block---A/B days

86 min classes

MONDAY Advisory Block A/B

80 minute classes/25 min adv.

Period	Time	_____	Period	Time
A1/B1	8:30-9:56	_____	A1/B1	8:30-9:50
A2/B2	10:01-11:27	_____	A2/B2	9:54-11:14
Lunch 1	11:27-11:57	_____	Lunch 1	11:14-11:43
A3L2/B3L2 A3L1/B3L1	11:32-12:58 12:02-1:28	_____	A3L2/B3L2 A3L1/B3L1	11:19-12:38 11:47-1:07
Lunch 2	12:58-1:28	_____	Lunch 2	12:38-1:07
A4/B4	1:34-3:00	_____	ADVISORY	1:11-1:36
		_____	A4/B4	1:40-3:00

1. Water Fountains

- Water fountains will be changed out to bottle fillers. At least one per floor will be changed out prior to start of year.

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- Dismissal/Arrivals** - Buses will stagger arrivals. Students will enter the school through one of 2 entries, the cafeteria red door, or the band door. The school WILL NOT BE OPEN until 8 AM each day to avoid student congregation in close unsupervised quarters.

3. Cafeteria

- Breakfast will be grab n go. Students report to Period 1 class with breakfast.
- Purchases of 28 table dividers need to be purchased.
- Only four people to a table during lunch.
- HS lunch spacing (128 in cafe, 30 outside, 20 R and D, 1st floor hall 20)
- Assigned seats at lunch for contact tracing purposes
- MS- We can fit all students in Cafe for lunch 1 and lunch 2. (4 per table)
- Need additional supervision.

4. Transportation

- There will be no expeditions or field experiences off campus that require district or public transportation for tier 2. Expeditions during tier 1 and 2 will require a plan for social distancing.

5. Hallways

- Stairwells and hallways will be labeled to provide direction of travel.

- Sanitize hallways and bathrooms after every passing.
- Need supervision support via TA's
- No use of lockers until further notice.
- A decision on when lockers will be utilized will be made with more current information.
- Hallway monitoring to ensure of no congregating

6. Gym

- Have PE outside as much as possible. No dressing out. No use of locker rooms

7. Recess/Playground equipment

- Middle School Energy release- We will have additional staff available to make sure students are socially distancing.

8. Classrooms

- Spread out seating...no collaborative seating.
- Teacher controls community supplies. We will need wipes to disinfect pre and post use.
- Assigned seats for each class every day

9. Bathrooms

- Custodial to increase sanitation in restrooms.
- Sanitation stands outside every restroom.
- 2-3 only at a time, others will wait on a socially distanced spot outside the restroom that will be marked

10. Entry points (Attendance/Secretaries)

- Control all access through a single entry point for Middle School and High School. Middle School will enter through gym lobby doors for breakfast and head straight to period 1. High School will enter through the red cafe door for breakfast and head straight to period 1.
- Hand sanitizer stations at the entry point as well as multiple spots in each hallway.
- Per county guidelines, masks available and must be worn by all students and teachers who enter the building. Visitors to be in the building for emergencies only.

11. Expeditions and Field Experiences

- Cancel through the fall. Virtual replacements as possible.
- Tremont and Ocean Springs are tentatively scheduled for Spring.

12. Hand Sanitizing dispensers - We have purchased several dispensers and installed them throughout the building especially in high traffic areas.

13. **Technology is helping us be safe-** We have purchased an online program (*e-hall pass*) that will require students to use their Chromebook to fill out a digital pass. The system will automatically limit the number of students at specific drinking fountains, restrooms, nurses office etc. This program will allow us to be proactive with the number of students in specific areas and also assist us in contact tracing if needed.

14. Assemblies (town halls)

- None until further notice. Any need for assemblies will be recorded or broadcast live to students in the classroom.

15. Parent-Teacher conferences

- The current plan is to have all meetings take place on Zoom. Each teacher will set up a Zoom with a waiting room. Teachers can still meet with parents on an individual virtual basis.

16. Extracurriculars

- Case by case basis. Group sponsors will include guidelines for social distancing for each activity. We can still socially distance in many of our non-sport extracurricular activities.

[Athletics plan-MRH HS](#)

17. Meetings (after school, IEP, team/grade level...i.e.)

- IEP to remain virtual
- Parent meetings can be scheduled through Zoom
- Faculty Meetings in the theatre where distancing can occur or virtually if necessary.

18. Triage and Protocols for students/staff who contract Covid, feel ill, or are knowingly exposed directly to Covid:

-Fever: students will be sent home with a fever of 100+ degrees for 72 hours (the previous standard was fever free for 24 hours)

-Equip the classrooms with basic first aid to limit the number of asymptomatic students coming to the healthcare space.

-AM meds should be taken at home as another way of limiting the number of asymptomatic students coming to the healthcare space.

-Eliminate/reduce visits for naps, breaks from the classroom, and snacks.

-Develop protocols: The school nurses, in partnership with our district physician, will develop additional protocols around assessment, exclusions, and re-entry for symptoms other than a fever

-Screenings (Vision, Hearing, Dental): Postpone the school-wide screenings until the Spring semester

19. Visitors

- Restrict visitors and set appointments
- Food delivery elimination

20. Daily health screenings for staff/students

- Staff to complete daily self-check
- Parents to run a student self-check at home
- Health screening Q and A for visitors and temp check

21. Health care and safety rooms

- Ensure proper spacing
- Each building must have an isolation room for asymptomatic students
- Access to restroom, nurse, exits
- Reduce contact between students who may be symptomatic

22. **Signage** - We have redesigned movement protocols within our buildings to minimize congestion, including but not limited to designating one-way direction stairwells, floor markers that show six feet in distance where lines may develop, and other protocols on entrance and departure from our buildings. We have signs placed throughout the high school and middle school to remind students to wear a mask, wash their hands and maintain our physical distancing guidelines of six feet apart.

23. **Contact tracing** - To better assist in contact tracing, students will have assigned seating in classrooms each hour considering social distancing norms. We have several people in our school who have completed training on contact tracing through John Hopkins University.

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Tier 3 Response

(semester 1, 2020)

100% in-home virtual learning-MRH HS

What does a virtual week of learning look like? Here’s a typical week (I also attached a Virtual A-B calendar to this email for semester 1).

Monday	Tuesday	Wednesday	Thursday	Friday
A day classes (4)	A day classes (4)	Intervention & support day; academic help and possible in-building supports for small groups Counselor SEL meetings	B day classes (4)	B day classes (4)

What does an individual virtual day look like? Well, we are going to have daily zoom class check-ins for all students in real-time (synchronous learning) the following way, especially the first couple weeks of the year:

MRH HS Typical Weekly Distance Learning Class Schedule

	Mon-A	Tues-A	Wed	Thurs-B	Friday-B
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8:30-10 AM	Teacher planning & preparation, student family communication, grading and student support/intervention, IEPS etc.				
10-10:50	1A	1A	AM intervention, homework support, Advisory mtgs	1B	1B
11-11:50	2A	2A		2B	2B
11:50-12:40	Lunch Break				
12:40-1:30	3A	3A	PM intervention, homework support	3B	3B
1:40-2:30	4A	4A		4B	4B
2:30-3:15	Teacher planning & preparation, student family communication, grading and student support/intervention, IEPS etc				

The expectation is for students on Monday-Tuesday, Thursday-Friday to interact live with their teacher and classmates. We really want to push this live classroom setup early in the semester as we get to know our students and create a healthy virtual class environment. The district has officially approved the use of Zoom which will allow us greater interaction with students. We will begin with 50 minute lessons and reassess the results every week and make needed adjustments as we build up student academic stamina. Yes, homework will occur and add to those 50 minutes a day students interact with each class. We learned via student, parent and teacher surveys that the desire to interact via virtual format was huge! We also discovered that enrolling in 7-8 courses in a virtual format was challenging for students so we attempted to break the week into 2 sections: The A day portion (4 classes) will be on Mon-Tuesday and the B-day (4 more classes) focus will be on Thursday-Friday. This format also aids teacher planning and lesson flow as well and more closely coincides with our tier 2 Blended Learning plan if and when we turn to that plan.

We also understand that sometimes students may not be able to “log on” to the synchronous classes at the exact times they meet. Of course, we want all kids to interact with their classes in real time but know things happen. Students will not be marked “absent” as long as they, or their parents, email or contact their teacher or our attendance secretary (maggie.biller@mrrhschools.net) to let them know of any time conflicts.

Virtual Stakeholder Roles

Teachers	Students	Admin/Counselors	Parents
	Recommend to check in	Support and help	Ensure/check-in kids

<p>-Prep 30-45 mins per day of work for students in each class on It's Learning in these 2 areas: 1- <u>Learning session</u>- Do News, videos, links, readings, virtual field trip, attempt to avoid handouts unless linked to its learning/email</p> <p>2-<u>Reflective Practice</u>-work related to topic, log/journal, exit ticket, practice, application, ongoing projects</p> <p>-<u>Daily "office hours"</u> time set aside where students can contact via email/phone or its learning chat feature</p> <p>Respond to student and parent emails within a one day turnaround</p> <p><u>TA's</u>-contact all students/families to ensure they have what they need and be available</p> <p><u>ESOL</u>-contact families and interact with ESOL students to ensure they can manage the work</p>	<p>daily at 830 to courses for that day and interact as needed. (Teachers will have scheduled office hours between 8:30 and 3 each day.)</p> <p>Your attendance will be related to your daily check in and work completion.</p> <p>Take breaks when needed, step away/come back, but put the time in to complete learning.</p> <p>Inform admin if having any tech issues or troubles interacting with content and completing work</p> <p>If you have any counseling needs please contact our counselors at HS justin.harcharic@mrhscho ols.net or Debbie.kravitz@mrhschool s.net Tech help line is 314 446 3699-leave a message MS terri.brown@mrhschools.net</p>	<p>teachers with their content on its learning by monitoring and meeting weekly w/ all staff</p> <p>Offer a clear and supportive vision of what we are attempting to accomplish each day</p> <p>Communicate daily goals,news with students and staff and limit anxiety and questions among staff, student, parents and maintain communication with all</p> <p>Ensure our online platforms are consistent and prepared</p> <p><u>Counselor roles</u>: make calls to high flyers to check in. Call 105 kids to see if they need any support. Offer a connection to our students in crisis. Utilize SAGE staff to connect with struggling students.</p> <p><u>Nurse</u>-to be available for discussion, return needed meds and contact parents for any concerns</p>	<p>are spending time interacting online with their schoolwork</p> <p>Create a schedule for students</p> <p>Questions to ask your student: "What 4 classes did you have today?" "Talk to me about your learning session in _____class?" "What do you still have to get done?"</p> <p>Contact us with any issues or concerns/needs kevin.grawer@mrhscho ols.net or michael.dittrich@mrhschools.net</p> <p>Tech help (leave a message) 314-446-3699</p>
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MRH HS-Wednesday Live Zoom Office Support times by Dept and Zoom Links

Time	Class
8-10 AM Mon-Fri	Before the Bell Tutoring (Spinks)
10-11 AM	Math- Ms. Nobbe , Mr. Rzeszutko , Mrs. Carmon , Mr. Spinks , Ms. Bryant: 11:05 -12:05 Business- Ms. Withers

	Tech, Yearbook, Comp Apps - Mr. Schulteians
11AM -12 PM	English- Mr. Rowley , Mr. McCollum , Mr. Cassell , Mrs. Wagner , Mrs. Roudebush Reading Mrs. Kosednar Art- Ms. Stocker
11 AM-12 PM	Social Studies- Mrs. Henske , Mr. Dixon , Dr. Welker , Mrs. Martin Career Connections/Internship- Ms. Flanagan CBVI- Mr. Wynn
1-2 PM	Science Dr. Nims , Dr. Dwyer , Dr. Massey , Dr. McWilliams , Ms. Hagemann Foreign Language Mrs. Vinson , Mrs. Roman PE Mr. Meyer , Mrs. Jordan ESOL- Ms. Swoboda Speech/Language- Ms. Reeves
1-2 PM	Theatre- Mrs. Baker , Mrs. Potthoff Band- Mr. Rapini Choir- Mrs. Harry SAGE- Mr. Williams SSC- Mr. Pott , Mrs. Fuoss , Mrs. Pelosi

- Work expectations- planning, communication, curriculum, professional development.
- Office hours plan **HS/MS office hours** staff to have set times to interact and be available with students. This does not mean staff cannot interact during other times. Can use the chat room site on its learning as well as email, phone (*67 if called from your personal cell phone). Some teachers are using Google Voice.
- Break work up into normal A-B day format via ItsLearning content with daily goals. Teachers should post daily work by 8am the day of instruction.
- How to create videos to share with kids and how to use it's learning chat with all classes at once (Chris making tutorials)
- Zoom will be available in 2020-2021
- Tana (YIN) has contacted all students and is in the process of setting up video/phone counseling sessions.