



Student or staff member tests **positive for COVID-19**, is a **probable case**, or is considered a **close contact**

Is student or staff currently on campus?

**YES**  
Report to nurse's office. Do not enter office until nurse is available.  
Inform the nurse that they have tested positive for COVID-19 or have been considered a close contact of someone who has tested positive.

**Students:**  
Nurse monitors student in care room until student is picked up. Students need to be picked up immediately.  
**Staff:**  
Go home.

Custodial team will close and clean areas where symptomatic students or staff have been.

**NO**  
**STAY HOME**  
**Students:**  
Notify attendance line or building nurse. Attendance will notify building nurse.  
**MRH/SSD staff:**  
Notify building admin or HR.  
Certified staff contact: Erin Jackson  
Support staff contact: Marketta Sing

Nurse notifies building admin.

Nurse initiates contact tracing and consults with Saint Louis County DPH  
[Contact Tracing for School Children](#)

Saint Louis County DPH or primary healthcare provider determines release from isolation.

Release letters are required to return to campus. Letters can be emailed or faxed to HR or your school nurse.

Was positive case on campus during their infectious period?

**YES**  
Contact tracing will be completed by building-level contact tracers for school-related exposures.

Close contacts will be notified personally within 24 hours of notification of positive case.

Close contacts will be quarantined for 14 days since their last contact with the positive case.

Notification of Case in School: The school will notify all classroom/building staff and families of all students in the classroom/building, regardless of whether the student/staff is considered a close contact. This will allow staff/students to monitor their symptoms closely.

District or building-level notification will be delivered via email to staff and MRH families.

**NO**  
If positive case was NOT on campus based on their infectious period, there is no need for building-level contact tracing.  
Further information will be shared with Saint Louis County DPH when necessary.

**\*At this time\***  
Building level notifications will NOT be sent if transmission occurred off campus and the case was not on campus based on their infectious period.

District-level, weekly aggregate numbers are reported to the DPH.  
Positive case and quarantine numbers will be updated on the district's COVID-19 dashboard on Monday each week.  
[MRH COVID-19 DASHBOARD](#)

**Asymptomatic** - A person who does not show any signs or symptoms of a disease.  
**Case** - a person who has been diagnosed by a healthcare provider or identified through laboratory testing to have COVID-19.  
**Close contact** - A well person who has been exposed to a case or a case's environment such that they had an opportunity to acquire the infection. Was face-to-face and within 6 feet or the case for >15 cumulative minutes.  
**Exposure** - close contact within 6 feet for >15 cumulative minutes.  
**Infectious period** - Period of time during which a case is able to transmit a disease to others. The infectious period starts 2 days before someone develops symptoms and at least 10 days after onset of illness.  
**Isolation** - Isolation keeps sick people and asymptomatic cases separate from healthy people for the duration of infectiousness, which is two days before onset and at least 10 days after onset of illness. Isolation can end when symptoms are improving, and the sick person has not had fever within the past 24 hours without using fever-reducing medication.  
**Quarantine** - Condition in which a contact's activities are restricted for 14 days. The contact is separated from others to prevent onward disease transmission to those who are susceptible

[Saint Louis County Public Health Orders](#)  
[What are the New Public Health Orders and What do They Mean for Me?](#)  
[Home Isolation Instructions](#)      [Home Quarantine Instructions](#)  
[Center for Disease Control and Prevention \(CDC\): COVID-19](#)  
[Show Me Strong Recovery Plan](#)

*School nurses work with the St. Louis County Health Department to determine the need for notification based on the details of a case. If you do not receive direct notification when there is a known positive COVID-19 case in the building, it means you did not have close contact with the positive case.*