



## Maplewood Richmond Heights School District

---

Feb. 20, 2018

Dear Valued Vendor,

We are pleased to announce that the Maplewood Richmond Heights School District now has an on-line Vendor Registration system. Vendors requesting to conduct business with the MRH School District are required to complete a vendor registration packet. To register your business, go to [www.mrhschools.net](http://www.mrhschools.net) and click on "About Us," then click on the "Public Notices" tab.

Our new system is powered by Vendor Registry. It allows you to quickly register and update details such as which products and services you provide as well as your contact information. This will enable us and Vendor Registry to notify you of future bid opportunities.

If you have any questions regarding the registration process, please call Vendor Registry at (844) 802-9202 or e-mail [csservice@vendorregistry.com](mailto:csservice@vendorregistry.com)

Thank you,

Chris Hoelzer  
Director of Business Services  
Maplewood Richmond Heights School District  
7539 Manchester Road  
Maplewood, MO 63143  
[choelzer@mrhschools.net](mailto:choelzer@mrhschools.net)  
(314) 446-3823