



Maplewood Richmond Heights School District

7539 Manchester Road
Maplewood, MO 63143
(314)644-4400 Fax: (314)781-3160

Opportunity for the 2021-2022 School Year

Joe's Place House Parents

Purpose: Joe's Place House Parents facilitate a safe and stable environment for the residents of Joe's Place by overseeing the day-to-day workings of the house and ensuring the care of its residents' needs. Being a House Parent for Joe's Place is more of an "art" than a "science". House Parents will need to be able to employ wisdom and discernment in mentoring and guiding the residents of Joe's Place. The following are character traits that will be needed at one time or another: wisdom, compassion, courage, joy, patience, consistency, and an understanding of trauma and equity.

Primary Responsibilities: While much of the job at Joe's Place involves being there for the residents as much as carrying out certain responsibilities, the following is a list of tasks that need to be accomplished daily and throughout the week:

- Ensure residents are up and ready for school
- Work with therapist to ensure that residents are active in their therapy and making appropriate strides in interpersonal relationships
- Receive residents home from school as needed
- Coordinate meal preparation and eating time
- Oversee study periods for residents
- Guide residents in learning basic life skills such as laundry, household upkeep, communication, on-time arrival, and meal prep.
- Maintain a physically and emotionally safe environment through restorative practices, positive reinforcement, and natural consequences.
- Work with the resident's family and program committee to ensure a weekend plan
- Coordinate with community groups interacting with Joe's Place residents

- Work to maintain good relations with the neighbors of Joe's Place
- Create a sense of community through family meals and attending student events
- Work with the Joe's Place Program Committee to discuss needs of residents.
- Keep track of expenditures and coordinate special requests through Joe's Place Coordinator

Terms of Employment: Joe's Place House Parents will be on duty starting Sunday evening through Friday afternoon after school. It is understood that when house parents have other responsibilities outside of Joe's Place, a proposed schedule will be worked out with the Board upon hiring. The houseparents are off duty whenever the students are off of school: summer break, spring break, winter break, Thanksgiving, federal holidays, and school professional development days. The houseparents are off duty during the day while the residents are in school.

Compensation/Benefits: Joe's Place House Parents will live free of rent and will also be included in the house meal plan. In addition, house parents will receive a \$800/month stipend per house parent. No health benefits will be provided.

Any qualified person who would like to be considered as a candidate for this position should apply online at:

<https://mrhsd.tedk12.com/hire/index.aspx>

“Notice of Non-Discrimination”

The Maplewood Richmond Heights School District is committed to maintaining an educational and workplace environment that is free from discrimination, harassment, and retaliation in admission or access to, or treatment or employment in, its programs, services, activities and facilities. The District is committed to providing equal opportunity in all areas of education, recruiting, hiring, retention, promotion and contracted service.

In its programs and activities, the District does not discriminate on the basis of race, color, national origin, ancestry, religion, sex, disability, age, genetic information, or any other characteristic protected by law and as required as required by Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and Title II of the Americans with Disabilities Act of 1990. In addition, the District provides equal access to the Boy Scouts of America and other designated youth groups. Further, no person shall be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination based on the above listed characteristics under a school nutrition program for which the District receives federal financial assistance from the U.S. Department of Agriculture (USDA Food and Nutrition Service).

The following person is designated and authorized as the District's Non-Discrimination and Title IX Coordinator to coordinate compliance with the laws identified above, including to handle inquiries or complaints regarding the District's non-discrimination policies:

Roxanna Mechem, Assistant Superintendent 7539 Manchester Rd, Maplewood, MO 63143 314-644-4400 Roxanna.mechem@mrhschools.net

For information regarding how to report or file a claim of discrimination, harassment, or retaliation, see Board of Education Policy AC. Policy and Regulation AC shall govern the grievance procedures, process, and response for complaints and concerns by parents, patrons, employees, or students of the District related to discrimination, harassment, or retaliation on the basis of race, color, national origin, ancestry, religion, sex, disability, age, genetic information, or any other characteristic protected by law.

Inquiries or concerns regarding civil rights compliance by school districts should be directed to the local school district's Non-Discrimination and Title IX Coordinator. Inquiries and complaints may also be directed to the Kansas City Office, Office for Civil Rights, US Department of Education, 8930 Ward Parkway, Suite 2037, Kansas City, MO 64114; (816) 268-0550; TDD (877) 521-2172.

Posted: July 9, 2021

** MRH School District reserves the right to close any Job Posting when a suitable applicant has been found before the deadline date.

