



Maplewood Richmond Heights School District

Karen I. Hall– Superintendent

Roxanna Mechem – Assistant Superintendent

7539 Manchester Road

Maplewood, MO 63143

(314)644-4400 Fax: (314)781-3160

Bus Driver/Custodian

Supervisor: Director of Building and Grounds

Primary Responsibilities: Perform a full range of general cleaning operations throughout school facility, such as clean floors; walls; fixtures; restrooms; cafeteria and gym areas and other assignments as specified by supervisor. Transportation of students, district supply receiving and delivery services:

- Provide a safe and controlled environment in transporting students on the district buses
- Receive and deliver mail between schools and to outside sources, such as post office, banks, printing companies, etc.
- Maintain an organized system to receive, coordinate and deliver supplies between schools
- Weekly deliver food service products to school kitchens
- Other duties as assigned

Qualifications: Knowledge of custodial procedures; read and follow instructions; good communication skills with co-workers and public; operate custodial equipment; and physical ability to exert 50-150 lbs. of force, must be able to tolerate variable exposure to temperature range inside and outside of buildings. Commercial Drivers License and Missouri School Bus Permit

Education/Training/Experience: High School diploma or G.E.D., and related job experience, especially in driving a bus

Terms of Employment: Full-time, twelve-month employee

Any qualified person who would like to be considered as a candidate for this position should apply online at:

<https://mrhsd.tedk12.com/hire/index.aspx>

“Equal Opportunity Employer”

Maplewood Richmond Heights School District considers applicants for all positions without regard to race, color, sex, age, national origin, ancestry, pregnancy, veterans’ status, handicap or disability (with or without reasonable accommodation if requested) which does not interfere with the performance of essential job functions, or any other legally protected status. If you have a disability or handicap which may require accommodation for you to participate in our application process (including filling out forms, interviewing, or any other pre-employment procedure or

requirement), please make us aware of any accommodation necessary before attempting to complete such procedure or requirement.

Posted: January 8, 2018

** MRH School District reserves the right to close any Job Posting when a suitable applicant has been found before the deadline date.