



# Maplewood Richmond Heights High School

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*Dr. Kevin Grawer, Principal • Dr. Deann Myers, Assistant Principal • John McCabe, Assistant Principal  
Amber Jordan, Athletic Director • Justin Harcharic, Guidance Counselor • Nichole Angieri, Guidance Counselor*

## Tutoring/Mentoring Agreement

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

A+ students must perform fifty (50) hours of unpaid mentoring/tutoring/Job Shadowing.

All tutoring/mentoring/Job Shadowing must be:

- ♦ Pre-approved by the A+ Coordinator.
- ♦ Performed under the direct supervision of a Maplewood Richmond Heights School District employee.
- ♦ Performed at a Maplewood Richmond Heights School District site.
- ♦ Accomplished during the school year or during summer school.
- ♦ Placement priority will be given to upper classmen.
- ♦ Freshmen will not receive tutoring placement until they have completed one (1) semester meeting the criteria for academics, citizenship, and attendance.

As a student earning tutoring hours through the Maplewood Richmond Heights A+ Schools Program, I accept the responsibility to:

- ♦ Obtain approval for tutoring /mentoring assignments through the A+ School program office.
- ♦ Attend the required training session.
- ♦ Provide 50 hours of unpaid tutoring in approved settings.
- ♦ Arrive promptly and attend regularly. (In the event of an emergency that prevents my attendance, I will notify both the A+ Coordinator and the supervising staff member.)
- ♦ Be sensitive to the needs of all students and respect the principle of confidentiality.
- ♦ Wear clothing appropriate to the activity.
- ♦ Follow Maplewood Richmond Heights District disciplinary guidelines.
- ♦ Have on file an A+ transportation permission form before participating in off-site tutoring/mentoring.
- ♦ Maintain a log sheet with required signatures.
- ♦ Turn in log sheet to the A+ Coordinator at the end of each month that tutoring occurs.

I agree to accept the opportunities and obligations associated with the tutoring component of the Maplewood Richmond Heights School District's A+ Schools Program. I understand I may be dismissed from the program for failure to comply with the guidelines of the program. (In doing so, I will no longer be eligible for incentives through the A+ Schools Program.)

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

My son/daughter has discussed with me the tutoring component of the Maplewood Richmond Heights School District's A+ Program and I give my permission and support for him/her to participate in the required tutoring activities. I understand that my son/daughter (not the school district) is responsible for his/her transportation to and from these activities.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_